

Payroll for Growing Teams

What changes as you hire: PAYE, auto-enrolment, benefits, and the records HMRC expects from a growing employer.

- Register as an employer and run PAYE from the first employee.
- Auto-enrolment duties start when you hire — staging, qualifying earnings and opt-outs.
- Keep RTI submissions, P60s/P45s and benefits records (P11D where relevant).
- Plan cash for PAYE, NI, pension and holiday pay as headcount grows.

Alpha Digi AI Accountants · London · info@adaaccountants.uk · 020 3916 5680

This note is general information, not personal tax advice. Confirm current HMRC dates before you act.